

Spelthorne Borough Council – Forward Plan - 03/11/15

	Report title or issue	Officer	C/Member	Key	Exempt	MAT	Briefing	Cabinet	Licensing	O&S	Audit	Council
	Budget Issues 2016-2017/2017-2018 To consider the issues for the Budget 2016-2017	Terry Collier	T.J.M. Evans	No		03-Nov				10-Nov		
	Corporate Scanning	Jayne Brownlow		No		03-Nov						
A	6-month Capital monitoring	Ryan Maslen	T.J.M. Evans	No		03-Nov	23-Nov	09-Dec		19-Jan		
A	6-month Revenue monitoring	Ryan Maslen	T.J.M. Evans	No		03-Nov	23-Nov	09-Dec		19-Jan		
A	Treasury Management half-yearly report	Ryan Maslen	T.J.M. Evans	No		10-Nov	23-Nov	09-Dec				
A	Workforce monitoring	Debbie O'Sullivan	Q.R. Edgington	No		03-Nov						
	Review of Parking Orders including an amendment to the Bridge Street parking order To approve the review of the Council's parking orders, including an amendment to the Bridge Street parking order.	Sandy Muirhead	M.M. Attewell, MA	Yes		10-Nov	23-Nov	09-Dec				
	Amendment to Pay Policy Statement	Jan Hunt	Q.R. Edgington	No	Open	10-Nov	23-Nov	09-Dec				17-Dec
A	Capital Programme 2016-17 1st draft	Terry Collier	T.J.M. Evans	No		10-Nov	23-Nov	09-Dec				
	Corporate Plan	Lee O'Neil	Q.R. Edgington	Yes		10-Nov	23-Nov	09-Dec				17-Dec
	Acquisition of strategic assets - delegations and budgetary provision	Heather Morgan	N.J. Gething	No	Open	10-Nov	23-Nov	09-Dec				
	Surrey's Physical Activity Strategy	Sandy Muirhead	J.M. Pinkerton OBE	No	Open	10-Nov	23-Nov	09-Dec				
	Appointments to Outside Bodies	Greg Halliwell	Q.R. Edgington	No	Open	10-Nov	23-Nov	09-Dec				
	Gambling Act Policy 2016-2019	Dawn Morrison	A.J. Mitchell	Yes		19-Oct	23-Nov	09-Dec	04-Nov			17-Dec

	Report title or issue	Officer	C/Member	Key	Exempt	MAT	Briefing	Cabinet	Licensing	O&S	Audit	Council
	Monthly income and salary monitoring	Ryan Maslen	T.J.M. Evans	No		24-Nov 24-Nov						
	Making Spelthorne sustainable	Fran Lunn	M.M. Attewell	No		10-Nov	23-Nov	27-Jan				
A	Calendar of Meetings 2016-17	Greg Halliwell	Q.R. Edgington	No		07-Dec	11-Jan	27-Jan				25-Feb
A	Review of Members' Allowances	Greg Halliwell	Q.R. Edgington	No		10-Nov	23-Nov	27-Jan				25-Feb
A	Outline Budget 2016-17	Terry Collier	T.J.M. Evans	Yes		08-Dec	23-Nov	27-Jan				
A	Capital Programme 2016-17 draft	Terry Collier	T.J.M. Evans	No		07-Dec	11-Jan	27-Jan				
	Waste Services and Waste Vehicles Project To agree the recommendations on service changes to allow procurement of vehicles for collection of rubbish and recycling.	Sandy Muirhead	M.M. Attewell, MA	Yes	Open	22-Dec	11-Jan	27-Jan				
A	Fees and Charges 2016-17	Terry Collier	T.J.M. Evans	Yes		07-Dec	11-Jan	27-Jan				
A	Pay Policy Statement 2016-17	Debbie O'Sullivan	Q.R. Edgington	No		07-Dec	11-Jan	27-Jan				25-Feb
A	Revenue Budget 2016-17 1st draft	Terry Collier	T.J.M. Evans	No		07-Dec	11-Jan	27-Jan				
	Review of the Leisure and Culture Strategy action plan for 2015 and proposed action plan for 2016	Lisa Stonehouse	J.M. Pinkerton OBE	No		07-Dec	11-Jan	27-Jan				
A	Treasury Management Strategy	Terry Collier	T.J.M. Evans	Yes		07-Dec	11-Jan	27-Jan				25-Feb
	Leaders task groups update report for O&S			No		15-Dec				19-Jan		
A	Project Management dashboard update			No		05-Jan	11-Jan			19-Jan		

	Report title or issue	Officer	C/Member	Key	Exempt	MAT	Briefing	Cabinet	Licensing	O&S	Audit	Council
	Monthly income and salary monitoring	Ryan Maslen	T.J.M. Evans	No		22-Dec						
A	Monthly income and salary monitoring	Ryan Maslen	T.J.M. Evans	No		26-Jan						
A	Annual Grants awards 2016-17	Joanne Jones	V.J. Leighton	No		26-Jan	09-Feb	24-Feb				
A	Capital Programme 2016-17 final	Terry Collier	T.J.M. Evans	Yes		26-Jan	09-Feb	24-Feb				25-Feb
A	Revenue Budget 2016-17 final	Terry Collier	T.J.M. Evans	Yes		26-Jan	09-Feb	24-Feb				25-Feb
A	Council Tax and Business Rates write-offs	Linda Norman	T.J.M. Evans	No		26-Jan	09-Feb	24-Feb				
A	Discretionary Rate relief	Linda Norman	T.J.M. Evans	No		26-Jan	09-Feb	24-Feb				
A	Food and Health and Safety Service Plans 2016-17	Jonathan Bramley	J.M. Pinkerton OBE	No		26-Jan	09-Feb	24-Feb				
A	Recommendation from Audit Committee on Corporate Risk Management	Sam Nicholls	T.J.M. Evans	No		26-Jan	09-Feb	24-Feb				
	Leaders' task groups update report for O&S			No		22-Feb				15-Mar		
A	Monthly income and salary monitoring	Ryan Maslen	T.J.M. Evans	No		23-Feb						
A	Appraisal timetable	Debbie O'Sullivan	Q.R. Edgington	No		01-Mar						
	Monthly income and salary monitoring	Ryan Maslen	T.J.M. Evans	No		29-Mar						
A	Project Management dashboard update			No		05-Apr	12-Apr					
A	Monthly income and salary monitoring	Ryan Maslen		No		19-Apr						

	Report title or issue	Officer	C/Member	Key	Exempt	MAT	Briefing	Cabinet	Licensing	O&S	Audit	Council
A	Monthly income and salary monitoring	Ryan Maslen		No		24-May						
A	Annual Sickness Monitoring to 31 March	Debbie O'Sullivan	Q.R. Edgington	No	Open	31-May						
A	Monthly income and salary monitoring	Ryan Maslen		No		21-Jun						
A	Annual turnover and recruitment monitoring	Debbie O'Sullivan		No		28-Jun						
A	Monthly income and salary monitoring	Ryan Maslen		No		19-Jul						
A	Annual training plan	Debbie O'Sullivan		No		26-Jul						
A	Christmas opening for 2016o	Debbie O'Sullivan	Q.R. Edgington	No		09-Aug						
A	Summary of Appraisal feedback 2016	Debbie O'Sullivan		No		16-Aug						
A	Monthly income and salary monitoring	Ryan Maslen	T.J.M. Evans	No		16-Aug						
A	Monthly income and salary monitoring	Ryan Maslen		No		20-Sep						
A	Monthly income and salary monitoring	Ryan Maslen		No		18-Oct						
A	Annual Review of recruitment and retention allowances	Debbie O'Sullivan		No		13-Dec						